

# **CRAWLEY AMATEUR RADIO CLUB RULES AND CONSTITUTION**

## **1. NAME OF CLUB**

The Club shall be known as the "Crawley Amateur Radio Club".

## **2. AIM OF CLUB**

The aim of the Club shall be the furtherance of amateur radio.

## **3. MEMBERSHIP**

The only qualification for membership shall be a general interest in amateur radio and active support of the Club's activities. The committee shall reserve the right to refuse membership at their discretion.

## **4. FINANCE**

The financial year shall be from the 1st January to the 31st December. The amount of annual subscription shall be decided upon at each Annual General Meeting of the Club.

The subscription shall be due on the 1st January in each year. A reduced rate will apply to members under the age of 16 years, or in such cases as the Committee may consider appropriate.

The Honorary Treasurer shall be responsible for the collection and distribution of monies belonging to the Club, and in the course of his duties shall maintain proper records of income and expenditure in a book kept for the purpose. Such monies, being the property of the Crawley Amateur Radio Club, shall be lodged in an account maintained at the Midland Bank, Southwark Branch, 28 Borough High Street, London SE1 1YB or at whichever Bank Building Society or Savings Scheme the Committee may deem to offer the best terms notwithstanding that the Treasurer may maintain in his possession an appropriate cash sum to cover routine expenses. Cheques drawn on the Club account shall require two signatures, Chairman, Vice Chairman, Hon. Secretary and Hon. Treasurer being empowered to sign cheques. No expenditure or commitment shall be entered into by any Officer or member on behalf of the Club unless such expenditure is expressly authorized by the Committee.

## **5. CONSTITUTION**

The Committee of the Club shall consist of

- a) Elected Officers
  - 1) Chairman
  - 2) Vice Chairman
  - 3) Hon. Secretary
  - 4) Hon. Treasurer
  - 5) Hon Newsletter Editor
- b) Five ordinary members or such number of ordinary members as the membership shall decide from time to time to time.

The Committee shall have the power to co-opt additional members at their discretion.

## **6. MANAGEMENT**

- 1) To be in the hands of the elected Committee.
- 2) The Committee shall meet as deemed expedient by the Officers.
- 3) The Committee shall have power to deal with any matter not dealt with in these Rules.

The Annual General Meeting of the Club shall be held at the Club's Headquarters at the January meeting, notice of this meeting being given not less than seven days previously. At this meeting a report and financial statement, duly audited by two ordinary members shall be submitted by the Committee, and the Committee shall be elected for the following Year. An Extraordinary General Meeting shall be called upon receipt by the Committee of a requisition signed by at least six members who shall state the purpose of the Meeting. At least fourteen days' notice shall be given of such Extraordinary Meeting.

## **7. REVISION OF RULES**

Notice of any motion to revise or add to the Rules must be received in writing by the Hon. Secretary at least fourteen days prior to the Annual or Extraordinary General Meeting, together with the name of proposer and at least one seconder. Such motion shall be passed only by consent of two-thirds of those present at such Annual or Extraordinary General Meeting.

## **8. MEETINGS**

Meetings will be held on Wednesday's and Sundays at the Club's Headquarters or at such a time and place as the Committee may decide from time to time.

## **9. WINDING UP OF CLUB**

In the case of the members, being gathered at an Extraordinary General Meeting deciding by a two-thirds majority that the Club shall be wound up, the assets, monies, properties and chattels of the Club less the winding up expenses shall be donated to a charity with similar objectives to those of the Club. In the case of such winding-up, neither the Club nor any officer or member will be liable for any commitment or expense other than those agreed at such Extraordinary General Meeting.

## **10. EQUALITY & DIVERSITY**

The Club in compliance with the Equality Act 2010 or any statutory modification thereof is determined to pursue equality of status to all members, visitors and guests.

The Club will endeavour to ensure that every person, as identified above, regardless of age, disability, gender reassignment, marriage and civil partnership, race, religion or belief, sex or sexual orientation has a genuine opportunity to participate to their full potential at all relevant levels, roles and activities.

Any complaint arising from this statement should be brought to the attention of the Committee in writing, who will then decide on a course of action which will normally result in removal of membership privileges of the offender without refund of paid subscriptions.